

Hawley Parish Council

Dear Councillor, you are hereby summoned to an **Ordinary Council Meeting of the Hawley Parish Council** that will take place at **Hawley Village Hall on Wednesday 7th December 2022 at 7:30pm.**

Members of the public are welcome to attend this meeting and speak for a maximum of two minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

Please note that this is a meeting held in public; not a public meeting.



Katherine Horton, Clerk to the Council.

30th November 2022

AGENDA

- 1) **Apologies for Absence:** To note any apologies received from Councillors and Nomination of Chair for this meeting.
- 2) **Declarations of Interest:** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary or personal interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter
- 3) **Approval of Minutes**
 - a) To approve minutes from the Parish Council meeting held on 5th October 2022.
 - b) Report from Planning Chair to confirm the actions the Clerk has taken under the temporary scheme of delegation since the meeting held on 5th October 2022 and to approve the minutes from the Parish Council meeting held on 15th November 2022.
- 4) **Update on actions arising from previous Minutes of the Parish Council Meeting:**
 - a) Play area.
 - b) Ponds.
 - c) Archiving of HPC paperwork with Hampshire Archives
- 5) **Public Session:** Adjournment of the meeting to allow the public to raise questions
- 6) **Report from County Councillor Report from County Councillor Oppenheimer**
- 7) **Report from District Councillor: Report from District Councillor Louisson**
- 8) **Parish Council Finances/Administration:**
 - a) Clerk's Report
 - i) To provide an update on the HALC election training attended on 22nd November 2022.
 - ii) Upper Green noticeboard repair
 - iii) Upper Green phone box adoption
 - b) Finances
 - i) To receive the current finance report including notification of payments made under Item 14 of the Financial Regulations since the last meeting
 - ii) Payment Schedule:
 - Authorise payment of Clerk's Q3 salary and allowance
 - iii) To agree the Budget for 2022/23

iv) To agree the Precept for 2022/23

c) Correspondence

- i) Acknowledge receipt of report from Chair of EHAP&TC for November's meeting.
- ii) Acknowledge receipt of notification from the Trustees of the Coryton Almshouses that they intend to submit for consultation a revised governing document to the Charity Commission. The Parish Councils of Liss, Greatham & Hawkley will be consulted following this.
- iii) Agree whether a response is required to the concerns raised by residents in relation to the flooding of the ditch that runs along Vicarage Lane, Hawkley.

9) Items for next agenda

10) Date of next meeting: Wednesday 15th February 2023, 7:30pm

Katherine Horton (Clerk)
30th November 2022