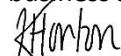


Hawkley Parish Council

Parish Council Meeting, Wednesday 25th August 2021 at 7:30pm

Dear Councillor, You are hereby summoned to a meeting of Hawkley Parish Council for the transaction of business set out below. This meeting is being held at Hawkley Parish Hall.



Katherine Horton, Clerk to the Council

19th August 2021

AGENDA

- 1) Chair's Announcements
- 2) Apologies for Absence: To note any apologies received from Councillors
- 3) Declarations of Interest: Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary or personal interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter
- 4) Public Question Time: Adjournment of the meeting to allow the public to raise questions
- 5) Approval of Minutes: To approve minutes from the Parish Council meeting held on 5th May 2021 and the minutes of the Planning Committee meetings held on 1st June 2021 and 4th August 2021.
- 6) Update on actions arising from Minutes of the Parish Council Meeting held as above
 - a) Hawkley Hill – Cllr Caukill in the absence of Cllr Humphrey
 - b) Oakshott drainage – Cllr Caukill
 - c) Phone Booth adoption – Clerk
- 7) Report from District Councillor: Report from Cllr Louisson
- 8) To review and agree the Scheme of Temporary Delegation
- 9) Planning
 - a) To agree the Planning Committee will now be named the Planning Advisory Committee
 - b) To agree the policy of delegated powers to the Clerk be adopted for the Planning Advisory Committee
- 10) Parish Council Finances/Administration:
 - a) Clerk's Report including Financial Report: To receive the current report
 - b) Payment Schedule: To approve payments
 - i) Clerk's salary for Q3 - £1,200 and £50 allowance
 - ii) Nigel Brown – clearance of drains at Oakshott
 - c) Asset Register: To consider and approve any amendments to the Asset Register
- 11) Policies
 - a) To review and then accept the existing Internal Controls policy
 - b) To consider and formally adopt the following policies
 - i) Grievance Procedure
 - ii) Publication Scheme
- 12) Play-area replacement: To inform Councillors of the latest details on the ownership of the play-area, the creation of a working party and the remit of this group.
- 13) Items for next agenda
- 14) Date of next meeting: Wednesday 3rd November 2021, 7:30pm

Katherine Horton (Clerk)

19th August 2021